

Person Centered Support Plan (PCSP) - Training Information

DSPD Support Coordinator Primary Tasks for Planning

Pre-meeting

1. Update TO & FOR List (Add items from other assessments to the lists from SIS)
2. Copy and send required documents to share with team (TO & FOR List and Profile)

Annual Meeting

3. *Introduction (support the person to lead as much as s/he wants)*
4. Review and discuss unresolved issues identified from the team's summaries (Profile, Last year review).
5. Celebrate!
Recognize good things that happened to the person, successes, and accomplishments (be enthusiastic and individualized)
6. Add to "TO" & "FOR" List as needed and categorize To & For List

Action Plan

7. Identify Personal Goals
(Prioritize and link to "TO" items)
8. Write a personal goal – clear, measurable, realistic, specific, etc
9. Write Current Status of the Goal, Strengths, and Barriers
10. Identify Supports and services (include specific support strategies)
What (details), Who, Dates, Paid, etc...
11. Additional supports and services (not goal related)
What (details), Who, Dates, Paid, etc...

Complete PCSP

12. Purchased Services- write details
Service Code: amount, duration & frequency, Link to unaddressed "For" items
13. Signatures
S.C. and Person/guardian (with check boxes)